



## Job Posting

### Nature Network Organizer

1-year contract with good prospect of renewal, full time

March 2018 – March 2019

## Organization

*Founded in 1939, Nature Canada's mission is to protect and conserve nature in Canada by engaging people and advocating on behalf of nature. Our focus is to facilitate voices for nature on national issues including wilderness protection, threatened species and connecting people to nature.*

## Job Summary

Based out of our Ottawa office, the Nature Network Organizer works with hundreds of local nature groups across the country to help them engage their local constituencies, as well as to connect them with provincial and national conservation issues such as protected areas campaigns and Important Bird Area (IBA) stewardship. This is an exciting position that involves a lot of travel and building relationships with people. For this work, Nature Canada is using an approach called [Engagement Organizing](#).

## Job Description and Duties

- Develop and manage relationships with nature organizations across Canada, including in-person, telephone, and online outreach;
- Track relationships systematically in Nature Canada database;
- Coach local organizations on their public engagement strategies to help them build their constituencies and their organizations;
- Work with local organizations where appropriate to bring Nature Canada assistance to their local conservation campaigns;
- Involve local organizations with provincial and national conservation campaigns such as protected areas work and IBA stewardship;
- Help collect and tell local nature and conversation stories to Nature Canada's national audience, and help local groups tell national stories;
- Facilitate regional meetings between nature groups;
- Work with our digital team to help grow Nature Canada's online constituency and to have it connect with local group work as appropriate;
- Assist with Nature Canada and Nature Network partners' events;
- Participate in staff meetings, on cross cutting teams, or special project team meetings;
- Related duties as required.

### Management structure

The Nature Network Organizer reports to the Nature Network Director and works closely with all conservation program staff and the Executive Director. While there will be a good deal of travel, this position is based out of our Ottawa office.

### Summary of Qualification and Experience

The successful candidate will have some combination of the following (and the first bullet point is essential):

- A gregarious and outgoing personality, genuine curiosity about people of all backgrounds, and great listening skills;
- At least 3 years of relevant experience with public engagement, engagement organizing, or community organizing models;
- Good meeting facilitation skills;
- A willingness to travel and to work non-conventional hours;
- A valid driver's license;
- Good general facility with databases, digital tools, and social media, with a willingness to train to proficiency on specific systems;
- A strong, clear writing style and ability to tell good stories;
- Strong interest in nature/environmental issues; and
- Facility in English and French.

### Salary

The salary for this position is \$55,000/year, with a benefits package that kicks in after a 3-month probation period.

### To Apply

To apply for this position, please send CV and a one-page cover letter describing why you are suitable to [info@naturecanada.ca](mailto:info@naturecanada.ca) with "Organizer job application" in the subject line.

Deadline: May 11<sup>th</sup> 2018.

No calls please. We thank all candidates for their interest, but we will only contact those selected for an interview.